DUTY STATEMENT

VICTORIA UNIVERSITY HUMAN RESEARCH ETHICS COMMITTEE

STATEMENT OF DUTIES AND REQUIREMENTS FOR ONE COMMITTEE MEMBER WITH KNOWLEDGE OF AND CURRENT EXPERIENCE IN THE REVIEW OF CLINICAL RESEARCH AND CLINICAL TRIALS

The individual should have substantial experience in the ethical review of clinical research and clinical trials.

1. Duties

   - Attend VUHREC meetings as required (specifically for the review of clinical research and clinical trial applications).
   - Provide expert advice and feedback to the Committee in relation to clinical research and clinical trials.
   - On occasion, provide out-of-session feedback to the Committee.

2. Selection Criteria

   Essential

   - Knowledge and understanding of the processes involved in the ethical review of clinical research and clinical trials.
   - Knowledge of the government legislation and national guidelines relating to human research and research ethics, particularly with regard to NHMRC and TGA guidelines for the conduct of clinical research and clinical trials.
   - Experience in the ethical review of clinical research and clinical trials.

   Desirable

   - Experience as a member of a committee or team dealing with complex issues.

3. Relevant material

   1. Victoria University Human Research Ethics Committee Website -
      http://research.vu.edu.au/HRECcommittee.php
   2. National Statement on Ethical Conduct in Research Involving Humans 2007 -
   3. What is new in the National Statement on Ethical Conduct in Human Research 2007 -

4. Submitting an Application

   Applications for committee membership must include:
Application letter that systematically addresses all of the Selection Criteria (see above)
A brief Curriculum Vitae (no more than 2 pages)

Applicants are advised to discuss the position requirements and seek the endorsement of their Head of School/Department prior to submitting an application.

Applications are to be forwarded to:
Mr A Benka
Manager, Research Ethics and Biosafety
Victoria University Research Office
Ballarat Road,
Footscray Park Campus
P O Box 14428
Melbourne VIC 8001
Victoria University

And/or e-mail applications to:
Anthony.Benka@vu.edu.au