DUTY STATEMENT

VICTORIA UNIVERSITY INSTITUTIONAL BIOSAFETY COMMITTEE

STATEMENT OF DUTIES AND REQUIREMENTS FOR
ONE MEMBER WHO IS A MICROBIOLOGIST

The individual should have a basic understanding of ethical principles as applied to research.

1. Duties

   ▪ Review Committee papers (note: Committee business may be organised or conducted out of session via email);
   ▪ Attend each meeting (normally held biannually. Reserve meetings are a possibility);
   ▪ Provide advice and feedback on proposals based upon the perspective and expertise of a microbiologist.

2. Selection Criteria

   Essential

   ▪ Qualifications and/or demonstrated experience as a microbiologist.
   ▪ Knowledge and understanding or willingness to learn the ethical principles that are applied to research involving gene technology and biosafety.
   ▪ Knowledge or willingness to understand government legislation and guidelines from the Office of the Gene Technology Regulator.

   Desirable

   ▪ Demonstrated experience as Committee member of any Committee or academic/administrative Unit dealing with complex issues.

3. Relevant Material

4. Submitting an Application

Applications for committee membership must include:
- Application letter that systematically addresses all of the Selection Criteria (see above)
- A brief Curriculum Vitae (no more than 2 pages)

Applicants are advised to discuss the position requirements and seek the endorsement of their Head of School/Department prior to submitting an application.

Applications are to be forwarded to:

Mr A Benka  
Manager, Research Ethics and Biosafety  
Victoria University Research Office  
Ballarat Road,  
Footscray Park Campus  
P O Box 14428  
Melbourne VIC 8001  
Victoria University  

And/or e-mail applications to:

Anthony.Benka@vu.edu.au