DUTY STATEMENT

VICTORIA UNIVERSITY HUMAN RESEARCH ETHICS COMMITTEE

STATEMENT OF DUTIES AND REQUIREMENTS FOR
ONE MEMBER WITH KNOWLEDGE OF, AND CURRENT EXPERIENCE IN,
THE PROFESSIONAL CARE, COUNSELLING AND/OR TREATMENT OF PEOPLE.

The individual should have a basic understanding of ethical principles as applied to
research, and have knowledge of, and current experience in the professional care
counselling and/or treatment of people.

1. Duties

- Review Committee papers;
- Attend each meeting (normally 11 per year, however reserve meetings are a
  possibility);
- Provide advice and feedback to reflect the point of a person who has knowledge
  of and/or experience in the professional care, counselling and/or treatment of
  people.

2. Selection Criteria

Essential

- Knowledge of and current experience in the professional care professional care,
counselling and/or treatment of people.
- Knowledge and understanding or willingness to learn the ethical principles that are
  applied to research involving humans.
- Knowledge or willingness to learn government legislation and guidelines relating to
  human research and ethics.
- Knowledge of the legislation and guidelines relating to human research and ethics.

Desirable

- Demonstrated experience as Committee member of any Committee or Committee
  group dealing with complex issues.

3. Relevant Material

1. Victoria University Human Research Ethics Committee Terms of Reference –
2. National Statement on Ethical Conduct in Research Involving Humans -
4. Submitting an Application

Application must systematically address the Selection Criteria (above)

Applications are to be forwarded to:

The Director,
Office for Research
Footscray Park Campus
P O Box 14428
Melbourne VIC 8001
Victoria University